

# ***LSAT Committee Meeting Minutes***

December 17, 2018

## **I. Call to order**

Principal Jade Brawley called the meeting to order.

## **II. Roll call**

- Kristin Baldwin (Parent, Kindergarten)
- Jade L. Brawley (Principal)
- John Clayborn (3<sup>rd</sup> Grade Teacher)
- Theo Francis (PTA recording secretary/parent)
- Bonnie Jean Harvey (2<sup>nd</sup> Grade Teacher)
- Timothy Leonard (Building Representative, Teacher)
- Crystal Moorefield (ELA Instructional Coach)
- Jimmy Sarakatsannis (Parent, Pre-K 4)
- Gwendolyn Washington (Parent, 4<sup>th</sup> grade)

## **III. Open issues**

- a) Mr. Claiborne and Mr. Sarakatsannis volunteer (unopposed) to be co-chairs for the LSAT committee 2018-2019. Mr. Francis will act as Secretary.
- b) LSAT newsletter comes out monthly.
- c) Shepherd has 380 students, with a max target of 382. Last year, the goal was 372. Enrollment and capacity determinants are different. Figuring out who is responsible for determining capacity and who is responsible for determining enrollment target is important.
- d) How can we improve the library?
- e) There will be a transition to library carts, so what will happen to the computer lab spaces?
- f) What are we doing to promote IB curriculum? Ms. Hart: step back from Passport to Peace.
- g) DPR modernization will not add any additional spaces. There's room downstairs, but not optimal.

- h) ST Math is not accessible to parents this year in order to gain accurate picture of where student are (so they are not taking the same test).
- i) Brawley: We will get the budget sooner, but we have a tight window,
- j) Can we put together sample testimony so that we can have parents testify in support of bigger budget. It's very important to have visibility at council meetings.
- k) Will we sponsor any tutoring for grades 3-5 for PARCC? PARC coaches are looking at when to schedule coaching sessions. Are teachers able to provide an additional level of support? Also, will coaching sessions occur 1 hour twice a week or 2 hours once a week? By the time we meet in January, we will have solid information regarding how to prepare for PARCC.
- l) Schools that are securing higher PARCC scores are preapring through the summer.
- m) Hiring issues: At the cluster meeting, HR said that you can hire comoene until the end of the year, so the current focus is on securing a temporary replacement.
- n) Second Step (Socio-Emotional Learning): The Central Office gave resources for the first and second grades only. Second Step includes a structured way to have morning meetings, "scripted work" for teachers in how to manage conflict. All training occurs online and kits are distributed. Nothing is currently offered for PK-Kindergarten.

#### **IV. STAR Rating**

- a) Shepherd has been around 9-10% in ELA/Math, special education students predominate.
- b) New business/summary of discussion

#### **V. Adjournment**

Going forward, meetings will occur on the second Monday of every Month: Jan. 14, Feb. 11, March 11, April 8, and May 13. These dates may change depending on the budget.

Minutes submitted by: Kristin Baldwin