



Shepherd Elementary School

# THE MUSTANG

Home of the Shepherd Mustangs

September 4, 2012

- ▶ **Tues., Sept. 4:** First day of school for Pre-K
- ▶ **Wed., Sept. 5:** "Family Dinner Night" at Olazzo Italian Restaurant, 8235 Georgia Ave., Silver Spring, 5-9 p.m.
- ▶ **Thurs., Sept. 6:** Back-to-school meeting, 4 p.m., auditorium  
School Improvement Team meeting, 5:30 p.m., library
- ▶ **Tues., Sept. 11:** Local School Advisory Team meeting, 4 p.m., library



Consult the school website, [www.shepherd-elementary.org](http://www.shepherd-elementary.org), for a full array of events and happenings throughout the school year!

## THANK YOU!

Thank you to all of the parents who came to the PTA's First-Day-of-School Fair last Monday. The food was great, the coffee was great, the eagerness of our students was great, and the willingness of parents to get the school year off on the right note was best of all. Your PTA will be counting on you to help out like this throughout the year.



And another big thank you to all of the parents and students who made our annual Labor Day Weekend Kickoff Cookout such a great success. It would be impossible to name all the parents who helped, including those who brought food, cooked food, served food, monitored the tot lot, set things up, and cleaned things up – including the parent who willingly let himself be roused from a comfortable chair to haul trash and recyclables to the dumpsters – plus all the Shepherd families who simply had a great time. Your PTA will be counting on you to enjoy yourselves at other PTA events this year, like Wednesday's Family Dinner Night and the Sept. 22 Fall Fest!

## A Word from Mrs. Miles!

Greetings everyone!

Thank you for a great first week of school. It was great welcoming everyone and seeing all the smiling faces.



### Mandatory Back to School Meetings

All parents Pre-K through 5th grade are required to attend one of three Back to School meetings and/or view the presentation (coming soon). The first meeting was held on Thursday, Aug. 30, at 9 a.m. The next meeting will be held on Thursday, Sept. 6, at 4 p.m. and a final session on Sept. 19, at 6 p.m. The purpose of these meetings are to alert of you key changes at Shepherd during the 2012-13 school year, share with you our academic priorities and address any questions you may have.

### School-Wide Behavior Model

The school-wide behavior model consists of three levels. The more serious the infraction, the higher the level. In order to maintain open and ongoing communication between home and school, parents will be informed of all behavior infractions via email. These emails are for your knowledge. There is no need for you to follow up with your child's teacher unless requested. However, we do ask that you speak to your student about his/her behavior and remind your student of the expectations (Be Respectful, Be Responsible, Be Safe). Infrequent Level 1 behaviors are handled by the classroom teacher. These behaviors do not require parent and teacher intervention unless the behavior becomes persistent.

Shepherd Elementary will maintain a "level" system for handling infractions of behavioral

(see MILES, page 11)

## The SIT-uation Room

Shepherd's School Improvement Team will meet this Thursday, Sept. 6, at 5:30 p.m. inside the school library to chart our course for the year ahead in defining our preferences for renovations and upgrades, and for selecting the evidence to make our priorities clear. To learn more about the School Improvement Team and what it's done so far, call SIT chair Mark Pattison at 202-829-9289.



--Mark Pattison, SIT chair

## Family Dinner Night

Our first Family Dinner Night of the school year takes place this Wednesday, Sept. 5, at Olazzo, the Italian restaurant at 8235 Georgia Ave. in Silver Spring. For all its swanky décor, Olazzo is surprisingly family-friendly, with outdoor seating as well. And the food tastes, well, bellissimo!



Hours of Family Dinner Night at Olazzo are 5-9 p.m. And remember, the PTA gets 20 percent of your pre-tax tab. But make sure you tell your server, "I'm With Shepherd!" so that the PTA qualifies for the rebate at your table. Olazzo topped all Family Dinner Night restaurants last year by rebating \$420 to the PTA. What a great challenge for us to try to top this year!

Remember that there will be another Family Dinner Night next week, on Wednesday, Sept. 12, at Potomac Pizza, not far from Mazza Gallerie at 19 Wisconsin Circle, 4-9 p.m. The PTA gets 20 percent there, too, and you can choose from dine-in and carry-out options. Look at the flyers in this week's Mustang for all the details you need to know about our upcoming Family Dinner Nights.



My name is London Downing and this year I will be attending Shepherd as a fourth grader. I know some of you are disappointed by not being in the same class as your friends, but use this year to make new friends.

I am very excited about this school year because I can now participate in school sports like basketball and track. I encourage all of you to at least try out for a sport you like or maybe even try out a new sport this year. Sports are a good way to learn teamwork and to make new friends. All of my siblings play sports for their schools and clubs. And finally, our teachers take their time to teach us, so please remember to thank them from time to time.

Students, please remember to follow our pledge and be respectful, responsible and safe at all times.

Let's get ready to rock out this school year!

--London Downing, fourth-grader

## Back-To-School Session For Parents Thursday



For any parents who missed the back-to-school session last Thursday morning,

they'll be able to go to one this Thursday afternoon at 4 p.m. It's expected to last an hour, but it could run overtime like the first one did.

And remember to save Back-to-School Night on your calendars. It's Wednesday, Sept. 19, running 6-8 p.m. with new details about Shepherd life and includes visiting time to teachers' classrooms!

## Fall Fest 2012 Set for Sept. 22

It's that time of year -- time for Shepherd's annual Fall Fest! Fall Fest 2012 is all set for Saturday, Sept. 22, from 11 a.m. to 4:30 p.m.

It's one of Shepherd's biggest fundraisers

and traditions that Shepherd students and the community look forward to each year. But without volunteers, it would not happen. That's why we hope that you'll step forward and volunteer. We'll need volunteers for everything from set-up and clean-up to grilling and serving food and more. Send an email to [SESFallFest2012@gmail.com](mailto:SESFallFest2012@gmail.com) if you can help out. No previous volunteer experience is necessary. Our students will love you for it and so will we!

Fall Fest is free to attend but tickets are required to pay for the games, activities and food. There will be a Vendors Row where local entrepreneurs will showcase their goods and specialty items for your perusal and purchase. Perhaps you'll find that "I've always wanted one of these" or "just what I've been looking for" item. Tickets are not needed for Vendors Row. If you have or know of a local business that may be interested in purchasing a table for Vendors Row (it's only \$50!), have them contact the Fall Fest committee at [SESFallFest2012@gmail.com](mailto:SESFallFest2012@gmail.com) or give them the Vendor Contract Form that's elsewhere in the Mustang.

With your support, Fall Fest is guaranteed to be a successful fundraiser! Check out this week's Mustang, future issues of the newsletter, and the PTA's listserv and "Stay Informed" service for more Fall Fest information.



If you've purchased a new cell phone, don't throw away the old one. Recycle it at Shepherd! The school gets at least \$2 for each cell phone recycled and, depending on how sophisticated the technology is on the phone you're recycling, as much as \$30. The firm accepting the phones will strip them for useful components to reuse in other phones.



### Toner Cartridge Recycling

Go easy on the planet by taking your empty toner cartridges to Shepherd for recycling. Just like with the cell phones, we collect a batch at a time and return them in exchange for cash. See Ms. Brooks in the school office.



### HAIR STYLING

Shepherd parent Mickey Bolek, owner of Michael Anthony Salon, is offering a 5 percent rebate to the PTA for anyone coming into the salon for hair, nail, or associated work. You could say the PTA gets a "cut" of the proceeds!

This offer is good not just for one day, but for the whole school year. If you were

wondering, Michael Anthony Salon does women's, men's and children's hair — all hair lengths and textures, including extensions. The salon is located at 661 C St. SE at Seventh St. SE, across the street from Eastern Market on Capitol Hill, and just a one-block walk from the Eastern Market stop on Metro's Blue and Orange lines. The phone number is 202-506-3609. Michael Anthony is open Tuesdays-Saturdays. To see more about its range of services and products, go to

<http://www.michaelanthonysalondc.com/>.





## Beautification Day

If you weren't at Shepherd the Saturday before the start of school for Beautification Day, you missed something terrific. Judging from the numbers of school parents, students and neighbors who turned out, though, there weren't that many who missed it.

On the inside, you can see a nice new coat of green paint replacing the blue along the first-floor corridor just west of the auditorium, where the second-grade classrooms are. Speaking of classrooms, parents were inside helping teachers apply the finishing touches to their rooms in anticipation of the start of school.

On the outside, returning parents would note that the wood fence posts along 14th Street are now gone, and that parents and children did a lot of weeding and mulching. In addition, the school garden received a huge chunk of TLC, and our gardeners harvested several crops, including basil, oregano and onions.

The list of names of those who signed in is only partial, as many parents and students bypassed the main office and went straight to work on their preferred chores. We thank them, as well as the folks who did sign in and who we gratefully appreciate:

*Safiyyah Abdal-Haqq  
Damie Adeabuy  
Carter Alston  
Garrett Alston  
Nelson Alston  
Alicia Anderson  
Angela Anderson  
Quentin Anderson-Watson  
Cierra Barnette  
Kelci Barnette  
Kim Barnette  
Allison Boehm  
Bianca Bostic  
Kaylin Brandon  
Andrew Cook  
Nyomi Cooper  
John Cullen  
Chad-Roy Dixon  
Ada Ezeh*

*Margaret Goletiani  
Allison Holmes  
Jean Holmes  
Sean Holmes  
Joan Ingati  
Annelise Jefferson  
Aria Jefferson  
David Jefferson  
Naima Jefferson  
Sharda Jennings  
Awa Kanta  
Sana Kanta  
Alex Kennison  
Christopher Kennison  
Greg Kennison  
Kelly Kennison  
Laura Levine  
Stephen Levine  
Ernestine Lwangu*

*Monique Maxwell  
Judith McCullough  
Angela McPherson  
Daniel McPherson  
Destiny McPherson  
Cyntia Pattison  
Mark Pattison  
Antwanetta Perry  
Cynthia Prather  
Kesha Pendergrast  
Ahmed Sesay  
Raheem Simmons  
Colyar Trimble  
David Trimble  
Henry Trimble  
Katherine Trimble  
Kate Woods  
Ralph Waymer  
Savannah Waymer*



## Give to the 180 Fund!

Every year the PTA gives money to Shepherd's teachers to buy classroom supplies and pays for all sorts of things that the school's budget can't cover. Last year it paid for loads of office supplies. Two years the PTA paid the bulk of the costs for an after-school tutoring program designed to raise test scores (which it did). Three years ago, we bought the computers and monitors that are now in the school's computer lab.



But all of this takes money. We rely on you — individually and collectively -- to restock the 180 Fund, the economic engine that drives the PTA's efforts to support Shepherd. Can you spare the equivalent of a dollar a day for each day of the school year? We believe you can! Can you do even more? You might as well; all contributions are tax-deductible! Are you unable to afford \$180? Then give what you can to enhance the educational experience of your child, and of all Shepherd students.

Go to <https://www.shepherd-elementary.org/180fund/> to donate online. Or, use the paper form in this issue of the Mustang, fill it out, and enclose it and your check in the PTA mailbox in the school office.

### Shepherd School Pledge

Today is a new day!

I will respect the rights of others.

I will treat all property with respect.

I will take responsibility for my learning.

I will take responsibility for my actions.

I will act in a safe and healthy way.

Today I will be the best me I can be!



## Let's Hear It for Our Classroom Parents!



Our quest to get a classroom parent for every teacher who asked for one before the first day of school has been largely successful. Here are the classroom parents for each room. Have they been in touch yet with YOU? If not, get in touch with THEM, because they may not know how to contact you otherwise. Email addresses and phone trees come in very handy!

- ♦ Pre-K- Ms. Gibbs - *Khalia McCants*
- ♦ Pre-K - Ms. Holt - *Frida Martinez and Folami Jenkins*
- ♦ Kindergarten - Ms. Pethtel - *Lisa Connor and Shana Curtis*
- ♦ Kindergarten - Ms. Guldin - *Kurshanna Johnson*
- ♦ 1st Grade - Ms. Hill-Dyal - *Pam Marable*
- ♦ 1st Grade - Ms. Goldman - *Christine Kithcart*
- ♦ 2nd Grade - Ms. Johnson - *Tafia Allah-Pringle*
- ♦ 2nd Grade - Ms. Ulba - *Kenya Brent*
- ♦ 3rd Grade - Ms. McKenzie - *Shana Curtis*
- ♦ 3rd Grade - Ms. Whren - *Alesha Dominique*
- ♦ 4th Grade - Ms. Charles - *Lynette Jones and Nicole Reece*
- ♦ 4th Grade - Ms. Miranda-Mulligan - *Lisa Connor*
- ♦ 4th grade - Ms. Valentine-Nelson - *Mark Pattison*
- ♦ 5th Grade - Ms. Thomas - **VACANT**
- ♦ 5th Grade - Mr. Leonard - *Patsy-Ann Rasmusen*
- ♦ Art - Ms. Michaud - *Nadine Kearns*

The only reason we have a "Vacant" sign in front of Ms. Thomas' name is because a Shepherd mom with a student in her class was heard to say during the Aug. 24 "Take a Peek at Your Seat Day" proceedings that she would serve as Ms. Thomas' classroom parent, but she hasn't identified herself yet to PTA Second Vice President Yasmin Lewis-White, who is the classroom parent liaison. If you are that parent, or would like to be, get in touch with Yasmin at [yaslewis@aol.com](mailto:yaslewis@aol.com).





Saturday, Sept. 22  
11 a.m.—4:30 p.m.  
Shepherd Elementary  
School Grounds  
(Rain Date: Saturday, Sept. 29)

## *Support the Shepherd PTA Fall Fundraiser!*

### Top 10 Ways to Show YOUR Support

- 1. Volunteer your time!** Volunteers are needed for everything from set up and clean-up to serving food and more. If you can volunteer, please contact the Fall Fest Committee at [SESFallFest2012@gmail.com](mailto:SESFallFest2012@gmail.com).
- 2. Donate food items!** Use the form elsewhere in The Mustang to donate food items for Fall Fest.
- 3. Help to staff your child's classroom activity booth!** Each class will sponsor an activity booth and class parents will take shifts overseeing the booth.
- 4. Enjoy yourself!** When you're not overseeing your class' activity booth, be sure to enjoy the activities with your child. Have a hot dog or hamburger and a cold drink. Or watch your child bounce around in the moon bounce.
- 5. Bring your friends!** Bring your spouse. Bring your mother. Bring your grandmother. Bring your father. Bring your grandfather. Bring your neighbors. Bring your neighbors' friends. Bring your aunt. Bring your uncle. Bring your cousin. You get the picture. Fall Fest is for everyone!
- 6. Oh, and bring yourself!**
- 7. Solicit vendors for Vendors Row!** Perhaps you know an entrepreneur who makes jewelry or sells other items of interest. Invite vendors to purchase a space to sell their goods. It only costs \$50. Interested persons should send an email of interest to [SESFallFest2012@gmail.com](mailto:SESFallFest2012@gmail.com).
- 8. Visit Vendors Row!** Perhaps you'll find a specialty item that has "your name on it."
- 9. Volunteer!** Yes, this is the second time volunteer is listed. Without your help, Fall Fest would not be successful.
- 10. Be there!** Fall Fest is the Shepherd PTA's largest Fall fundraiser and a Shepherd Park tradition. Don't miss out on this fun-filled event!





The great rhythm-and-blues composer, arranger and bassist Willie Dixon said, "The blues is the roots, everything else is the fruits." He meant that the traditional 12-bar blues -- which has its roots in African rhythm and "floating" melody -- led to jazz, gospel, rock 'n' roll, and even hip-hop. We need to understand the blues, its musical structure, and its influence on much of the music we all listen to.

Therefore, in our next music class, we will sing some traditional blues songs, such as Lead Belly's "Good Morning Blues." And then our students will compose their own blues songs, using the 12-bar form for the lyrics. We'll put the best verses together and create a "Shepherd School Blues." And we will perform some blues and jazz songs in our February 6 concert, "Blues, Jazz and Message Songs." Next time you hear your favorite song, see if you can count the 12-bar pattern in it.

## Join The Mustang Team!

Join our intrepid band of parents who edit and design our school newsletter, the Mustang. We publish weekly for the first couple of months of the school year, then downshift to every other week once school life has settled into more of a routine.



Editors prepare the items found in the newsletter and proofread items written by others. Layout-designers take the edited material and make it look grand. You would be hard pressed to find a better-looking newsletter anywhere in D.C. Public Schools!

If you're intrigued, interested, or merely curious, send an email to this issue's editor, Mark Pattison, at [pattison\\_mark@hotmail.com](mailto:pattison_mark@hotmail.com), or this edition's layout-designer, Yolonda Walden, at [yowalden@gmail.com](mailto:yowalden@gmail.com).

## Meet the New Kindergarten Teacher!

Hi. My name is Elizabeth Guldin. I am the new kindergarten teacher at Shepherd Elementary School. I am very happy and excited to be joining the Shepherd community. I recently relocated to the D.C. area from Allentown, Pa., where I grew up. I am already enjoying the sights and activity of this beautiful city!



I attended Albright College in Reading, Pa., where I received a bachelor's degree in history and elementary education, in 2009. The following year, I stayed at Albright and completed my master's degree in special education.

After college, I worked as a special education teaching assistant in a kindergarten classroom while attending evening classes to attain my ESOL (English for Speakers of Other Languages) endorsement from De Sales University, in Pennsylvania. Last year, I enjoyed teaching second grade at a private school in Allentown.

I enjoy traveling and eating out with friends. I also like to attend concerts and the theater, especially foreign and independent films.

I am looking forward to a great year at Shepherd Elementary School and getting to know all of you!

--Elizabeth Guldin, kindergarten teacher



**Don't Miss It!**

# Shepherd FALLFEST 2012

Saturday, Sept. 22

11 a.m.—4:30 p.m.

Shepherd Elementary School Grounds

(Rain Date: Saturday, Sept. 29)

*A Shepherd Elementary and  
Shepherd Park Tradition*

**FUN FOR EVERYONE!**

## Here's what you can expect:

- ◆ There's no cost to attend, but you will need to purchase tickets for the activities and food.
- ◆ Each class will sponsor an activity booth that will be operated by parent volunteers in each class. Past activities ranged from face painting and candy jewelry to pumpkin painting and spin art.
- ◆ There will be plenty of fun for everyone — moon bounces, slides, cotton candy, popcorn, and Vendors Row—where you can peruse and purchase goods from local entrepreneurs.
- ◆ **Request for volunteers** —Volunteers are needed for everything from set up and clean up to serving food and more. If you can volunteer, please contact the Fall Fest Committee at [SESFallFest2012@gmail.com](mailto:SESFallFest2012@gmail.com).
- ◆ All proceeds benefit the Shepherd Elementary PTA.

## Shopping for Shepherd

### eScrip



- Designate your Mastercard or Visa
- Shepherd's Safeway/eScrip designation code: 500018723

### Box Tops for Education



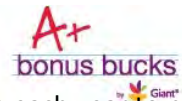
- Go to [www.boxtops4education.com](http://www.boxtops4education.com) to see list of eligible products and marketplace vendors
- Put Box Tops into Collection Box in Main Office.
- Shop through the Box Tops Marketplace when doing on-line shopping.

### French Toast School Uniforms



- Go to [www.frenchtoast.com](http://www.frenchtoast.com)
- Shepherd's school code: QS4SJF

### Giant A+ Bonus Bucks



- Must designate Shepherd's code each year to participate.
- Shepherd's A+ Bonus Bucks Code: 00154

### Land's End School Uniforms



- Specify Shepherd "Preferred School Number" when placing an order from the Lands' End School Uniform catalog or Lands' End School Uniform website.
- Shepherd's Preferred School Number: 9001-3120-2

### Safeway Club Card and eScrip



- Must register Safeway Club Card with eScrip each year
- Donations for Safeway purchases from October through May.
- Shepherd's Safeway/eScrip designation code: 500018723

### Snider's Super Foods Receipts



- Bring current year receipts to the Main Office in an envelope marked "Snider's Receipts"

### Target "Take Charge of Education"



- Designate your Target Card or your Target Visa.
- Shepherd's enrollment code: 39625



FAMILY DINNER NIGHT

FAMILY DINNER NIGHT

FAMILY DINNER NIGHT

# Shepherd's FAMILY DINNER NIGHT



8235 Georgia Ave., Silver Spring

Wednesday, Sept. 5

5-9 p.m.

**THIS  
WEDNESDAY!**



→ **SAY, "I'M WITH SHEPHERD"** ←  
The PTA gets 20% from your pre-tax tab!

*Great Italian food, great atmosphere  
... and a great cause.*



**OLAZZO.COM—301-588-2540**

FAMILY DINNER NIGHT

FAMILY DINNER NIGHT

FAMILY DINNER NIGHT

# Shepherd's FAMILY DINNER NIGHT



19 Wisconsin Circle, Chevy Chase  
(near Western & Wisconsin Aves.)

Wednesday, Sept. 12

4-9 p.m.

→ **SAY, "I'M WITH SHEPHERD"** ←

The PTA gets 20%  
from your pre-tax tab!

*Pizza that's worth the drive—  
Close to Mazza Gallerie*



**Good for Dine-In and Carryout (PH: 301-951-1127 ) • potomacpizza.com**



## Donations Needed!

Fall Fest 2012 is all set for **Saturday, Sept. 22**. To ensure it's continued success, we need your help. Donations of any of the items below are greatly appreciated. Please **indicate the approximate number of servings or quantity that you will provide beside each item.** Please return this form to the PTA Mailbox in the main

office of the school no later than Wednesday, Sept. 19. All food donations should be brought to the school on Friday, Sept. 21. Drinks can be delivered Monday, Sept. 17 through Friday, Sept. 21.

**Thank you for your support of Shepherd Fall Fest 2012!**

Name: \_\_\_\_\_

Email: \_\_\_\_\_ Phone \_\_\_\_\_

\_\_\_\_\_ Beef hot dogs **and** buns

\_\_\_\_\_ Chicken/turkey hot dogs **and** buns

\_\_\_\_\_ Veggie dogs **and** buns

\_\_\_\_\_ Hamburgers **and** buns

\_\_\_\_\_ Individually wrapped assorted chips

\_\_\_\_\_ Individually wrapped pretzels

\_\_\_\_\_ Coke (individual cans)

\_\_\_\_\_ Diet Coke (individual cans)

\_\_\_\_\_ Bottled water

\_\_\_\_\_ Potato/macaroni salad

\_\_\_\_\_ Ketchup/Mustard/Relish

\_\_\_\_\_ Apple cider

\_\_\_\_\_ Orange soda (individual cans)

\_\_\_\_\_ Sprite/Sierra Mist (individual cans)

\_\_\_\_\_ Juice Boxes (100% juice preferred)

\_\_\_\_\_ CapriSun juices (100% juice preferred)

\_\_\_\_\_ Cooler with ice

\_\_\_\_\_ Disposable plates and napkins

\_\_\_\_\_ Plastic utensils and cups

\_\_\_\_\_ Donation towards the purchase of Ledo's pizza

\_\_\_\_\_ Other (Please indicate below)

\_\_\_\_\_





**MILES** from p. 1 \_\_\_\_\_

expectations. Outlined below is the level system along with the instructions for handling such behaviors:

Level 1 Behaviors Include:

- Inappropriate language (cursing and name calling)
- Pushing/Shoving
- Behaviors that interfere with teaching and learning
- Defiance, disrespect, insubordination, non-compliance
- Lying, cheating
- Running in classroom, hall or building
- Leaving class without permission
- Use of toys, cell phones or other portable electronic devices during school hours
- Communication with staff and peers that is not polite, courteous or respectful
- Teasing/Taunting (physical and/or verbal)
- Littering/Loitering
- Disruption, excessive talking

Step 1: Level 1 behaviors are to be handled by the classroom teacher or staff member witnessing such behaviors. The behaviors should be noted on the Staff Handled Problem Behavior Form (A) and an FYI email or note (B) should be sent to the parent each time a teacher completes a Staff Handled Problem Behavior Form.

*Note:* Special area teachers and other staff members who witness Level 1 behaviors are responsible for completing the Staff Handled Problem Behavior Form (A) and giving it to the classroom teacher. The classroom teacher will send the FYI message to parents; however, the special area teacher is responsible for maintaining their own records and taking the appropriate actions if the behavior persists.

Step 2: If behaviors persist, the classroom teacher or special area teacher should call the parent to advise them that the teacher will meet with the student for the purpose of goal-setting. One of the following staff members may be a resource for this process: principal, counselor, International Baccalaureate Coordinator, special education coordinator, social

worker, or instructional coach. The teacher may contact the personnel directly or by completing a Student in Need of Assistance form (C) and placing it in the appropriate mailbox. The teacher should phone parent(s) to inform them of the goal(s) sheet and include them in the goal setting process. An email or note may be sent only if unable to reach parents by phone. After two weeks, parent(s) should be contacted regarding the student's response to the goals set. Each parent contact should be documented on the phone log (D).

Step 3: If Level 1 behaviors have not improved after four weeks and/or five Staff-Handled Problem Behavior Forms have been completed within a four-week time frame, an Office Referral should be made. At the time of the referral all Staff Handled Problem Forms (A) and the Office Referral Form (E), should be submitted.

Level 1- In School Administrator Administered Disciplinary Actions:

After-school detention, loss of privileges (i.e. field trip, participation in classroom party or special treat), exclusion from extracurricular activities, written reflection, conflict resolution, loss of recess, mediation, or similar actions that do not result in student's loss of academic instructional time.

Morning Arrival/Before-Care

If your student is in before-care, please refrain from sending and/or dropping your student(s) off before 7:30 a.m. Before-care begins at 7:30 a.m. I have had the pleasure of being greeted by students at 7 a.m. when I arrive at school. Dropping your students off before this time can be viewed as negligent, and it is a huge safety concern. There is no one present to supervise students. Between 7:30 a.m. and 8 a.m. parents should escort their student to the cafeteria via the back playground door.

Breakfast

Breakfast is always free for students. Students wishing to participate in our breakfast program should plan to arrive between 8-8:20 a.m. Breakfast students should enter the cafeteria via the back

(See PRINCIPAL, p. 12)

**PRINCIPAL** from p. 11 \_\_\_\_\_

playground door. The cafeteria will not serve breakfast after 8:30 a.m.

**Regular Arrival**

Students who are not enrolled in before-care and students who are not participating in our breakfast program should arrive to school between 8:20 a.m. and 8:30 a.m. Students who arrive before 8:20 a.m. will not be allowed to enter the building. Supervision of students begins at 8:20 a.m. If you need to bring/send your student to school before this time, please enroll them in our before-care program. Students should enter through the gymnasium.

**Morning Announcements**

This year our morning announcements begin at 8:35 a.m. During the announcements, students receive lunch, weather and news update. School-specific announcements are made, birthday shouts are given and students recite the Pledge of Allegiance and the school pledge. Please plan to arrive no later than 8:35 a.m. to ensure your student's participation in our morning routine.

**Tardiness**

The gym doors are open from 8:20 a.m. until 8:45 a.m. The doors close at 8:45 a.m. Students arriving after 8:45 (after the gymnasium doors closes) are considered tardy and should enter through the main entrance. Upon entering, students should stop by the security desk for a tardy slip before proceeding to class. Parents: Please refrain from opening the gymnasium doors and allowing students to enter after the doors have been closed.

**Afternoon Dismissal**

The official school day ends at 3:15 p.m. Students are dismissed between 3:15 p.m. and 3:30 p.m. Please arrive on time. If you are unable to arrive during the designated time, please sign up for aftercare. There will be no calls from the main office between 3-3:30 p.m. If you need to pick your student up for early dismissal, please plan to arrive before 3 p.m. Students are dismissed from three areas. If your student's dismissal routine changes from day to day and you are unable to locate your student, please check one of the other dismissal areas. (see *DISMISSAL*, p. 14)

**Guidelines:**

- ▶ The Vendor Table rental fee is \$50, which includes a 6 ft. table and two chairs, located on Vendors Row, inside the Shepherd Elem. School auditorium. Event runs from 11 a.m. until 4:30 p.m.. Vendors can begin set-up at 10 a.m. and must check-in at the Ticket Booth, located on the 14th St. side of the school.
- ▶ E-mail this completed form to SESFallFest2012@gmail.com **no later than Friday, Sept. 14.**
- ▶ Table rental fee (\$50) can be delivered or mailed to : Shepherd Elementary PTA—Vendor Request 2012, 7800 14th St, NW, Washington, DC 20012 (Make checks payable to Shepherd Elementary PTA.)

**Shepherd Elementary PTA Fall Fest 2012 Vendor Contract**

Shepherd Fall Fest 2012— Saturday, Sept. 22 (Rain Date-Saturday, Sept. 29)

Name/Company: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Website: \_\_\_\_\_

Signature: \_\_\_\_\_

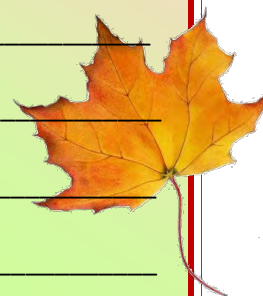
I am a:

- ☐ SES Parent ☐ SES Grandparent ☐ SES Faculty/Staff ☐ SES Alumni  
☐ Business ☐ SES Friend ☐ Other \_\_\_\_\_ (specify)

Please retain a copy for your records.

EIN: 47-0879109

**Thank you for your support!**

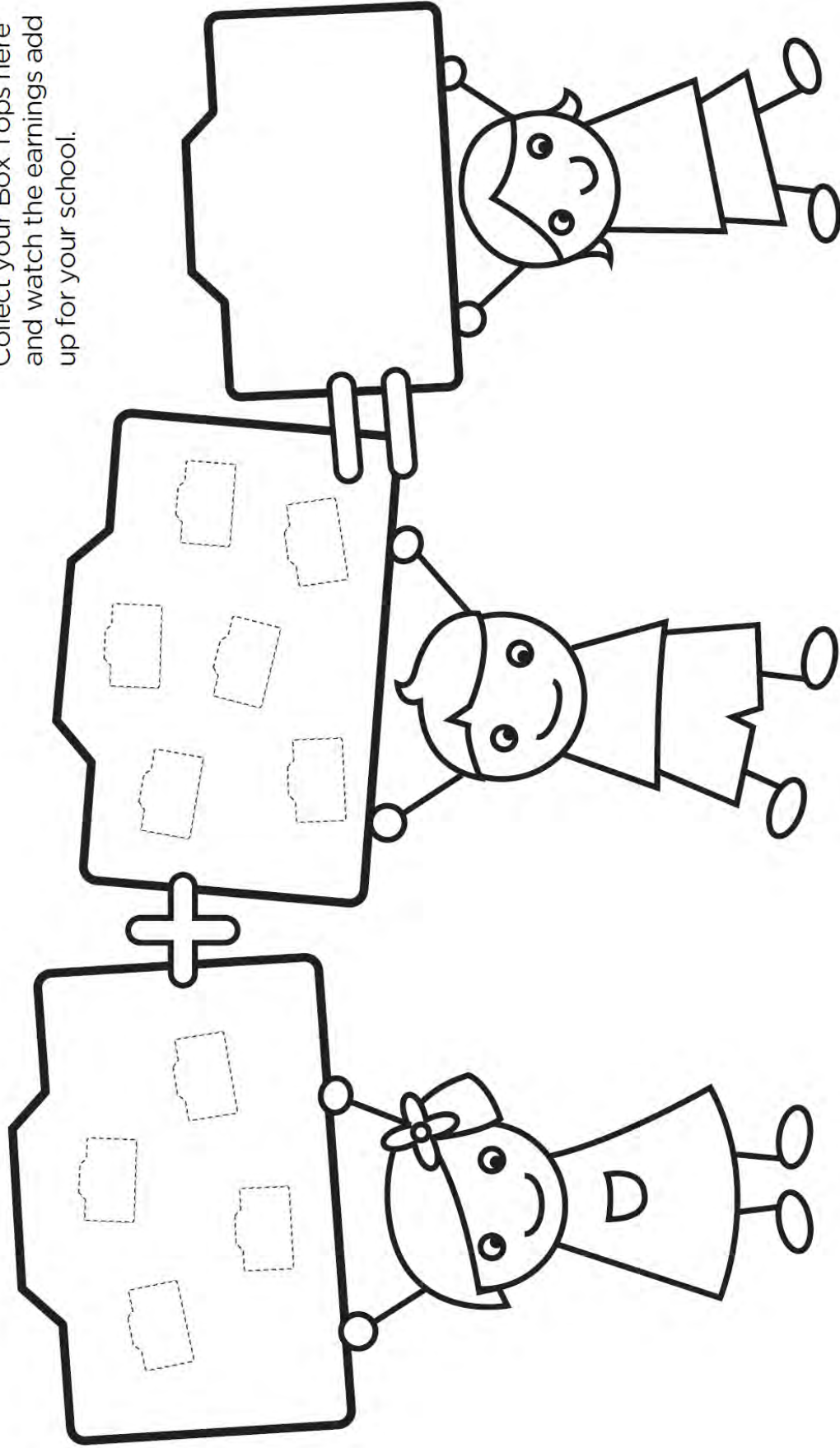






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up for your school.



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**DISMISSAL from p. 12*****Carpooler, Walkers and Van/Bus Riders***

Carpool students are dismissed via the 14th Street doors. Students are seated in the hallway by the library. We are no longer accepting students into our carpool line. We have met our capacity.

***Aftercare***

Aftercare students are dismissed from the cafeteria.

***Pick-up***

Students who are picked up by a parent are guardian are dismissed from gymnasium.

***After 3:30 p.m.***

All students (minus those enrolled in aftercare) will be waiting in the main hallway.

**Free and Reduced Lunch Meal Application (FARM)**

Each student received a FARM application on Monday (August 27) in their Monday communication folder. All parents must complete and return the form. If you are not interested in applying for Free and Reduced Meals, please write your name on the form along with the word DECLINED across the top. WE MUST RECEIVE A FORM FROM EVERY STUDENT.

**Visitors**

All guests (parents included) must sign in at the security desk. You must present ID and obtain a visitor's badge. The badge should be worn at all times. When you exit the building, you must exit via the main entrance, sign out and return your visitor's badge. PLEASE DO NOT EXIT OUT ANY DOOR EXCEPT THE MAIN ENTRANCE DOOR!!!!

**Instructional Fees**

Please be sure to pay your \$20 instructional fee prior to the end of the week. The purpose of the fee is to help cover the cost of student agendas, planners, student magazines, instructional websites and other instructional items that will be used throughout the year. You may send cash in a sealed envelope with your child's name or you may write a check made

payable to Shepherd Elementary.

Have a great week!

Warmest regards,

*Jamie B. Miles*

Principal

**Shepherd Elementary School Mission:**

At Shepherd, we are committed to the advancement of students' academic, emotional, social and physical well being. We, as a community, will provide students with a safe, supportive, creative, and flexible environment in which children think and learn globally and act compassionately.



**Newsletter  
DEADLINE**

**Fri, Sept. 7,  
at 5 p.m.**

**Deadline for  
Next Mustang**

Send all contributions to:  
**sesmustang@gmail.com**

***Shepherd Elementary School***

7800 14th Street, NW,  
Washington, DC 20012  
Office Telephone: 202-576-6140  
Office Fax: 202-576-7578

Jamie Miles, Principal – jamie.miles@dc.gov  
Robyn Brooks, Admin. Assistant – robyna.brooks@dc.gov  
Bianca Bostic, PTA President

**The Mustang Newsletter Editor:** Mark Pattison

**Layout/Design:** Yolonda Walden

**Production/Distribution:** Angela Anderson

**Student Contributors:** Colyar Trimble and  
London Downing

Send your submissions for the next issue of *The Mustang* to:  
**SESmustang@gmail.com**





## Shepherd Elementary School PTA

7800 14<sup>th</sup> Street, North West  
Washington, DC 20012-1464  
www.shepherd-elementary.org

# PTA Membership/180 Fund/School Directory/Permission Slip/Volunteer Form

For the **2012-13 school year**, EVERY Shepherd parent is in the Parent Teacher Association. If you are at a PTA meeting, you will automatically have a vote and a voice. There are no membership dues, either! If you ever thought of money – or anything – as a barrier to participating in the PTA in particular, or more fully in the life of the school in general, your worries are over! The Mustang, the Shepherd Elementary website, and the PTA listserv will let you know how you can make Shepherd Elementary – and our children’s educational experience -- better than ever.

## *‘180 Fund’ Finances PTA Activities and School Needs*

In place of PTA membership dues and the old “family enrichment fee,” the PTA established the **180 Fund**. There are 180 instructional days in the school year. Parents, can you afford a dollar per day per child to improve Shepherd Elementary? We think you can, and we hope you’ll contribute to the 180 Fund. There are all sorts of things that Shepherd Principal Jamie Miles and PTA leadership have identified to enhance the educational mission of Shepherd that don’t fit into the school or D.C. Public Schools’ budget. Please complete this form and check the boxes:

## Household #1 (also for School Directory)

Home address \_\_\_\_\_

Zip Code \_\_\_\_\_ Home phone number: \_\_\_\_\_

Parent 1: First and Last Name \_\_\_\_\_

Work number: \_\_\_\_\_ Cell phone number: \_\_\_\_\_

Parent 2: First and Last Name \_\_\_\_\_

Work number: \_\_\_\_\_ Cell phone number: \_\_\_\_\_

## Household #2 (or other important contact, i.e., grandmother, babysitter, etc.; if applicable; also for directory)

Home address \_\_\_\_\_

Zip Code \_\_\_\_\_ Home phone number: \_\_\_\_\_

Parent 1: First and Last Name \_\_\_\_\_

Work number: \_\_\_\_\_ Cell phone number: \_\_\_\_\_

Parent 2: First and Last Name \_\_\_\_\_

Work number: \_\_\_\_\_ Cell phone number: \_\_\_\_\_

☐ You may use the above information for the annual school directory, except for those portions that are shaded or in parentheses. ( )

Note: All student names will be included in the directory.

**\* My signature here authorizes Shepherd’s PTA to publish the information above in the school directory:**

Your name(s): \_\_\_\_\_  
\_\_\_\_\_

☐ I am a Shepherd teacher/staff member.

Phone Number(s): \_\_\_\_\_

Child(ren): \_\_\_\_\_

Grade: \_\_\_\_\_ Teacher: \_\_\_\_\_

Grade: \_\_\_\_\_ Teacher: \_\_\_\_\_

Grade: \_\_\_\_\_ Teacher: \_\_\_\_\_

- ☐ I wish to participate in the 180 Fund. **Enclosed is my lump sum contribution of \$180.**
- ☐ I wish to participate in the 180 Fund and will make **two semi-annual payments of \$90** each by Sept. 16 and \$90 by Jan. 16.
- ☐ I wish to participate in the 180 Fund and will make **four quarterly payments of \$45 each** by Sept. 16, Nov. 16, Jan. 16 and Mar. 16.
- ☐ I wish to participate in the 180 Fund and will be able to pay semi annually \$90 by Sept 16 and \$90 by Jan. 16.
- ☐ I wish to participate in 180 Fund and I would like to be exempt from Fundraising. **Enclosed is my contribution of \$500.**

(Please return form and check made payable to SES PTA to the PTA mailbox in the Shepherd Elementary School Office. You can also pay via credit card online at [www.shepherd-elementary.org](http://www.shepherd-elementary.org)).

### ***How Can YOU Help? Volunteer in Our Initiatives and Activities!***

Check all that you're interested in or intrigued about.

\_\_\_\_\_ Academic Affairs

\_\_\_\_\_ Health Committee

\_\_\_\_\_ PTA Functions

\_\_\_\_\_ Newsletter

\_\_\_\_\_ Fundraising

\_\_\_\_\_ Special Events

\_\_\_\_\_ Auction

\_\_\_\_\_ Building and Grounds

\_\_\_\_\_ Grant Writing

\_\_\_\_\_ Garden Initiative

\_\_\_\_\_ Fall Fest

\_\_\_\_\_ Fall Flower Bulb Sale

\_\_\_\_\_ Clerical

\_\_\_\_\_ Book Fair

\_\_\_\_\_ School Office

\_\_\_\_\_ Technology/Computers

\_\_\_\_\_ Used Uniform Sales

\_\_\_\_\_ Cafeteria

\_\_\_\_\_ Jazz Night

\_\_\_\_\_ Green Team

\_\_\_\_\_ Family Fun Day

\_\_\_\_\_ As Needed

### ***"Permission Slip"***

During the course of the school year, we will be taking photographs of Shepherd students at various school events for inclusion on the Shepherd website, the Mustang newsletter etc. Names will not be included. Please express your preferences for the use of photos containing your child/children:

- ☐ I give Shepherd Elementary School permission to use my child/children's photograph on the Shepherd website, Mustang newsletter, etc. I understand that names will not be included.
- ☐ I do not give Shepherd elementary School permission to use my child'/children's photograph on the Shepherd website, Mustang newsletter, etc.

### **SIGNATURES:**

\_\_\_\_\_ Parent/Guardian/PTA Member signature

\_\_\_\_\_ Parent/Guardian/PTA Member signature

*Join the Shepherd PTA! Let your voice be heard. Be a partner in your child's education.*